

Daily playground visual inspection record

Name of the daycare: _____

Date: _____

Inspected by: _____

What to look for	No	Yes	Action!
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Garbages (MFA regulation, article 114)

Broken pieces of glass			Remove as soon as possible
Dog poo			Remove as soon as possible
Any other debris or unwanted objects			Remove as soon as possible

Wood equipment (MFA regulation, article 39)

Nails or screws coming out of the wood structures			Report to the director right away about it
Splinter or crack in the wood			Report to the director right away about it
Broken or missing pieces of wood			Report to the director right away about it

Play equipment (MFA regulation, article 40)

Broken play equipment			Take a picture and report to the director
Rusted piece of equipment			Take a picture and report to the director
Exposed play equipment foundation			Take a picture and report to the director

Toys (MFA regulation, article 103)

Broken toys			Throw away the toy and report to the director for replacement
Toys lying around			Put the toys back where they should go when children are done playing
Stolen or missing toys			Report to the director for replacement

Fence (MFA regulation, article 114)

Broken fence (door or chain link)			Take a picture and report to the director
Hole at the bottom of the fence			Fill the hole right away or if major report to the director for fixing

Surfaces (MFA regulation, article 40)

Frozen surfaces around play structure			Close down the play structure to avoid fall injury on hard surface
Slippery ice			Let the director and educators know about it. Avoid children playing there to prevent injury.
Weed growing			Remove right away with a shovel
Holes in a surface or in a path			Fill with sand or gravel right away
Sand missing in the sand area			Report to the director for delivery
Sand or rocks accumulated on the wood platforms or tricycle area			Broom the platform right away
Unwanted rocks			Remove right away

Other (MFA regulation, article 114)

Broken outdoor light fixture			Report to the director for replacement
Broken pad lock			Report to the director for replacement
Other broken equipment			Report to the director for repair

Note: _____
