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PAUKTUUTIT
INUIT WOMEN OF CANADA

Election Procedures

Revised August 31, 2026

Election Oversight

Pauktuutit is governed by a National Board of Directors (Board) comprised of elected members and Pauktuutit's Executive Director as a non-voting member.

The Policies and Procedures Committee is accountable for the Nomination, Election, and Succession Planning Processes. The committee ensures vacant positions are posted in advance of elections and supports the process of recommending opportunities to potential candidates. The committee is also responsible for conducting its search for candidates who can successfully serve as directors.

This includes the following responsibilities.
- Define nomination criteria, process, and required forms.
- Establish criteria to find the best candidates for each of the Regional Vacancies, including contributing to recruitment strategies.
- Outline processes and conduct elections, including the process for receiving and tabulating votes.
- Ensure that a list of qualified nominees who can represent strong and balanced leadership is put forward for election by the Board of Directors.
- The Chair of the Election Committee ensures that votes are counted appropriately and that results are announced at the Annual General Meeting (AGM).
- Manage the Succession Planning process and alignment to the appointment of the Board Executive.
- Bring forward required changes to the Board of Directors for consideration and approval.
- Perform election duties fairly and faithfully.
- The Chair of the Policies and Procedures Committee (the Vice-Chair of the Board of Directors) shall have oversight of the nomination and election processes.
- Establish the voting process for Young Inuk Woman of the Year and Inuk Woman of the Year, including evaluation criteria.

Minimum Consideration for Board Membership
- Any Inuk woman at least 18 years of age.
- Nominators must be from the same region as the candidate.
- Directors must reside within the region they represent.
- Education or experience that provides skills in the key areas that, when combined, ensure the Board has a mix of capability across various priority areas - including *Insight into Current Priorities for Inuit Women, Governance, Finance, Business Leadership, Stakeholder Relations and Strategy Development, Risk Management, Human Resources Management, Legal, Procurement, Communications and Information Technology.*
- Values that align with Pauktuutit's.

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PAUKTUUTIT
INUIT WOMEN OF CANADA

Pauktuutit Inuit Women of Canada Board of Directors Nomination and Election Process

Each year, Pauktuutit will hold elections to fill any vacancies that exist in the regions that make up Pauktuutit's Board. Through the election process, Pauktuutit seeks strong leaders with diverse skills to govern organizational and business matters.

Successful candidates will be elected by a majority vote of Pauktuutit's Board of Directors at the Annual General Meeting.

Individuals wishing to be nominated must submit a Nomination Form, along with supporting material, to outline how they meet the requirements and to highlight any skills they will bring to the Board.

Supporting material includes:
- A letter of recommendation from a community leader in your region
- A vulnerable person check (when selected as the successful candidate)

The information obtained through this process will help the board assess the best candidate to support short and long-term needs.

The Policies and Procedures Committee will assess nominations received by the deadline and will share confidentially for the consideration of the Board members.

IMPORTANT DATES FOR SEPTEMBER 2025 AGM
- September 3, 2026: Call for Nominations posted.
- October 30, 2026: Complete advanced Nominations and submit by 5:00 pm (Eastern Time).
- November 2, 2026: Valid Nominee information sent to the Policy and Procedures Committee for consideration.
- November 17 – November 18, 2026: Directors will be elected by majority vote from the Board members at the Annual General Meeting.

Those elected will take office starting the first regular board meeting following the AGM.