

Board Member Role Description

Pauktuutit will hold elections for members to serve on the National Board of Directors at the Annual General Meeting. Inuit women in Canada who are interested in furthering Pauktuutit's agenda and are interested in being considered for the vacancies listed may submit a written nomination form based on the eligibility requirements.

Eligibility:

Qualified Inuit woman at least 18 years of age and must be nominated by an Inuit woman residing in the region the Director will represent.

Board Roles and Responsibilities:

Directors have a fiduciary duty to Pauktuutit and must carry out in good faith the duties prescribed to them through legislation and Pauktuutit's Bylaws and the Board Code of Conduct including:

- Duty of Care: Board competence; Good business judgment at all times; Due diligence in decision making
- Duty of Loyalty: Standard of Faithfulness to Act in the best interest of the organization; Avoid conflicts of interest
- Duty of Obedience: Faithful to the mission and goals of Pauktuutit; Based on the public's trust that the organization will manage donated funds to advance the mission. Obey the law and governance documents

Qualifications:

Led by Inuit Qaujimajatuqangit Principles, Pauktuutit is committed to providing a healthy and accessible workplace that supports dignity and inclusion. With this in mind, all Board Members are expected to promote and maintain a healthy, respectful, inclusive, and harassment-free work environment.

- You are a self-identified Canadian Inuit woman over the age of eighteen (18) years.
- You must not have been declared incapable under the laws of a Canadian province or territory, or by a court in a jurisdiction outside Canada.
- You must not be in bankrupt status.
- You have skills or experience in one or more core board competency areas of strategic planning, finance, governance, human resources, legal, information technology, or risk management.
- You have a deep understanding of and experience working to improve the current political, social, and economic conditions of Inuit.
- Ideally, you are bilingual with excellent oral and written capability in English and Inuktitut.
- You have the ability to travel on behalf of the organization.
- You have computer skills, particularly MS Office Suite and Adobe.
- Ideally, you have experience serving as a director on boards of not-for-profit or public sector organizations or operating in a public policy environment.

Nomination:

Any Inuk interested in becoming a member of Pauktuutit's Board of Directors should please submit the following to communications@pauktuutit.ca

- i. Completed and signed the [Nomination Form](#)
- ii. Digital photo of passport quality

The deadline for submissions is 5:00 pm EST January 23, 2024. The Candidate Nomination Form and all other relevant documents will be made available to voting members leading up to the AGM.

If you would like to know more about specific roles, you can also email communications@pauktuutit.ca.